

HEAD OFFICE

Tel: +27 11 317 0000
Fax: +27 11 317 0105
Toll Free No: 0800 200 824
Fraud Hotline: 0800 203 698

PHYSICAL ADDRESS

Joe Slovo House
5 Leeuwkop Road
Sunninghill, Johannesburg 2191

POSTAL ADDRESS

P. O. Box 461
Randburg, 2125
Docex 96 Randburg



ASSURING QUALITY HOMES

COMPLAINTS CHECKLIST

In order for your complaint to be processed timeously, the following information is required:

-
1. Complaint form (fully completed and sign) ☐
 2. Proof of occupation (occupation certificate, hand over letter) ☐
 3. Proof of notification sent to the Builder (Fax, email, hand delivered) ☐
 4. Copy of ID or Passport or work permit. ☐
 5. List of disputed items notified to the Home Builder listed on the form ☐

Ensure that you have met your financial obligations with homebuilder prior to escalating the matter to the NHBRC.